CERTIFICATE SUPPLEMENT (*)

the Netherlands

1. TITLE OF THE CERTIFICATE (NL)
Diploma Beroepsonderwijs **Kwalificatie: Leidinggevende team/afdeling/project** **Kwalificatiedossier: Leidinggeven op basis van vakmanschap** In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)
Certificate Senior Secondary Vocational Education **Qualification: Manager team/department/project** **Qualification file: Managing and craftsmanship** This translation has no legal status

3. PROFILE OF SKILLS AND COMPETENCES
The most important duties of a Manager team/department/project are: Core task 1: Directly supervises employees/projects 1.1 Plans and assigns the work 1.2 Supervises employees during their work 1.3 Exchanges information in work meetings with employees 1.4 Monitors the progress of operations 1.5 Communicates with third parties 1.6 Administration and archiving of data Core task 2: Carries out and/or adds to staff policy 2.1 Advises regarding staffing 2.2 Advises during recruitment of personnel 2.3 Advises regarding the performance and the performance evaluation of employees

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE
A Manager team/department/project can work in various sectors, usually as a co-supervisor. The span of control differs with each manager. The context in which he fulfils his management tasks can be leadership/management over a project/department/branch within a sector or organisation. The Manager team/department/project directly supervises the workers.

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The certificate issued on completion of the programme is signed by the examination board at the school where	**Name and status of the national/regional authority providing accreditation/recognition of the certificate** Ministry of Education, Culture and Science

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5. OFFICIAL BASIS OF THE CERTIFICATE	
the pupil attended the programme.	
Level of the certificate (national or international) Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF level 4 - EQF level 4 - ISCED 4A	**Grading scale / Pass requirements** 10 excellent 9 very good 8 good 7 very satisfactory 6 pass 5 fail 4 unsatisfactory 3 very unsatisfactory 2 poor 1 very poor
Access to next level of education/professions Further development through a higher professional education is possible with a VET-level 4 qualification.	**International agreements** The profession of Manager team/department/project is not regulated in the Netherlands. However the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.
Legal basis Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 25228 The education and training for this qualification is offered as of August 1, 2016.	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE
Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl). In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week. In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

Average duration of the education/ training leading to the certificate	**1 year (1600 study hours) (depending on previous education)**

Entry requirements
The certificate senior secondary vocational education (mbo) on qualification level 3, in a related discipline.

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7. ADDITIONAL INFORMATION
Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information included in part 3 and 4 is derived directly from the qualification file determined by the Minister of Education, Culture and Science. The complete qualification file can be found at http://kwalificaties.s-bb.nl/, only in Dutch. Optional subjects are linked to the qualification. The optional subjects have a total size of 15% of the course duration. The optional subjects completed by the student are listed on the certificate. Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP): www.s-bb.nl. The NRP is the information centre for vocational qualifications in the Netherlands. SBB has been appointed in this capacity by the Ministry of Education, Culture and Science.

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