



## 1. TITLE OF THE CERTIFICATE (NL)

**Diploma Beroepsonderwijs**  
**Kwalificatie: Coördinator havenoperaties**  
**Kwalificatiedossier: Havenoperaties**

In the original language

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate Senior Secondary Vocational Education**  
**Qualification: Coordinator port operations**  
**Qualification file: Port operations**

This translation has no legal status

## 3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Coordinator port operations are:

Core task 1: Loads, unloads and transports the cargo for the benefit of the harbour

1.1 Loads, unloads and transports the goods

1.2 Detects and/or reports deviations

1.3 Detects and acts in case of problems and unsafe situations during loading, unloading and transporting the goods

1.4 Completes the loading, unloading and relocation of goods in the port

Core task 2: Secures cargo and/or transport means and unties cargo and/or transport means goederen to guarantee a damage-free transport of cargo and/or transport means for the benefit of the harbour

2.1 Does preparatory work for safe and damage-free securing and untying of cargo and/or transport means

2.2 Guarantees a safe and damage-free securing and untying of cargo and/or transport means.

2.3 Rounds off the guarantee of a safe and damage-free securing and untying of cargo and/or transport means.

Core task 3: Checks cargo, information and transport means

3.1 Checks cargo and transport means

3.2 Checks and registers data for the benefit of the loading file

3.3 Inspects and reports damages on cargo and transport means

Core task 4: Coordinates and monitors the operational process for the benefit of the harbour

4.1 Prepares the operational process

4.2 Makes and monitors the planning

4.3 Monitors the progress and manages the execution of the operational process

4.4 Registers and reports information relating to the operational process

4.5 Takes care of adequate use of machinery, tools and materials

4.6 Detects and acts in case of problems and unsafe situations in the operational process

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The Coordinator port operations is employed in a bulk transshipment, container transshipment, roro company or mixed cargo company for the benefit of the harbour. This organisation is 24/7 occupied with loading and unloading

## \* Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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#### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

of modes of transport such as sea ships, inland vessels, train compartments and lorries.

#### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Culture and Science
<b>Level of the certificate (national or international)</b> Qualification level 3 of the Dutch VET qualification structure Characteristics: implementation of more than just the own block of tasks. The professional is able to account for his or her actions towards colleagues, and monitors and supervises the work of others. The range of tasks also includes drafting work preparation procedures. NLQF level 3 - EQF level 3 - ISCED 3C	<b>Grading scale / Pass requirements</b> 10 excellent 9 very good 8 good 7 very satisfactory 6 pass 5 fail 4 unsatisfactory 3 very unsatisfactory 2 poor 1 very poor
<b>Access to next level of education/professions</b> After additional training and/or proven competencies, the Coordinator port operations can rise to higher managerial position such as the position of manager port operations and terminal manager. After this qualification, the coordinator port operations can be promoted to the intermediate vocational education programme for Manager port operations (level 4).	<b>International agreements</b> The profession of Coordinator port operations is not regulated in the Netherlands. However the education and training for this profession on qualification level 3 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.
<b>Legal basis</b> Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 95725 The education and training for this qualification is offered as of August 1, 2012.	

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl).

In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.

In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

<b>Average duration of the education/ training leading to the certificate</b>	<b>3 years (4800 study hours) (depending on previous education)</b>
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#### Entry requirements

The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

#### 7. ADDITIONAL INFORMATION

Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information in section 3 and 4 is drawn directly from the qualification file, that is composed by the Centre of Expertise. The complete qualification file is available at [www.kwalificaties.s-bb.nl](http://www.kwalificaties.s-bb.nl), only in Dutch.

Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP) for VET: [www.nlncp.nl](http://www.nlncp.nl)

7. ADDITIONAL INFORMATION

SBB has been appointed by the Ministry of Education, Culture and Science as NRP.