



1. TITLE OF THE CERTIFICATE (NL)

Diploma Beroepsonderwijs
Kwalificatie: Leidinggevende bakkerij
Kwalificatiedossier: Brood en banket

In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Certificate Senior Secondary Vocational Education
Qualification: Manager bakery
Qualification file: Bread and pastry

This translation has no legal status

3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Manager bakery are:

Core task 1: Prepares bakery products

- 1.1 Advises the client about bakery products
- 1.2 Plans their working duties for the preparation of bakery products
- 1.3 Prepares their working duties for the preparation of bakery products
- 1.4 Prepares and processes bakery products
- 1.5 Prepares exclusive bakery products using new recipes
- 1.6 Decorates, models and cuts bakery products
- 1.7 Monitors and maintains the quality of the bakery products
- 1.8 Packages and presents bakery products or unbaked bakery products and stores them away
- 1.9 Cleans the workplaces, equipment and machines in the bakery

Core task 2: Orders raw materials and (intermediate) products and stores them

- 2.1 Orders raw materials and (intermediate) products needed
- 2.2 Inspects the raw materials and (intermediate) products on receipt for (storage) specifications
- 2.3 Stores the delivered products in temperature controlled areas

Core task 3: Promote the quality and attractiveness of the assortment

- 3.1 Strives for high quality operational processes and routing on the workfloor
- 3.2 Comes up with ideas to expand the range and develops recipes

Core task 4: Is in charge and carries out management tasks

- 4.1 Makes a plan for the department
- 4.2 Provides information for the budgets and monitors budgets
- 4.3 Conducts formal meetings
- 4.4 Plans and divides up the working duties
- 4.5 Supervises and manages colleagues
- 4.6 Motivates and stimulates collaboration within the team
- 4.7 Holds work meeting
- 4.8 Reports to the contractor

*** Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The Manager bakery is employed in the larger traditional bakeries. Depending on the size of the company the Manager Bakery works completely or partially in the production. Moreover, he carries out several administrative and staff oriented activities in an office space.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Culture and Science
Level of the certificate (national or international) Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF level 4 - EQF level 4 - ISCED 3A	Grading scale / Pass requirements 10 excellent 9 very good 8 good 7 very satisfactory 6 pass 5 fail 4 unsatisfactory 3 very unsatisfactory 2 poor 1 very poor
Access to next level of education/professions In most bakeries Manager bakery is a final position, however, on the job market he may be rise to management or proceed as entrepreneur. Within the education, it is possible to enter the ad programme for Small business & retail management, higher vocational education programme for Food technology with a specialization in bakery technology, or the Teacher training bakery (consumptive techniques).	International agreements The profession of Manager bakery is not regulated in the Netherlands. However the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.
Legal basis Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 94242 The education and training for this qualification is offered as of August 1, 2012.	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbi).

In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.

In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

Average duration of the education/ training leading to the certificate	4 years (6400 study hours) (depending on previous education)
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Entry requirements
 The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

7. ADDITIONAL INFORMATION

Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information in section 3 and 4 is drawn directly from the qualification file, that is composed by the Centre of Expertise. The complete qualification file is available at www.kwalificaties.s-bb.nl, only in Dutch.

Additional information, including a description of the Dutch national qualifications system, is available at the

7. ADDITIONAL INFORMATION

Netherlands National Reference Point (NRP) for VET: www.nlntp.nl

SBB has been appointed by the Ministry of Education, Culture and Science as NRP.