



## 1. TITLE OF THE CERTIFICATE (NL)

**Diploma Beroepsonderwijs**  
**Kwalificatie: Sport- en bewegingscoördinator/operationeel sport- en bewegingsmanager**  
**Kwalificatiedossier: Sport en bewegen**

In the original language

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate Senior Secondary Vocational Education**  
**Qualification: Sports and exercise coordinator/operational sports and exercise manager**  
**Qualification file: Sports and exercise**

This translation has no legal status

## 3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Sports and exercise coordinator/operational sports and exercise manager are:

Core task 1: Offering sports and exercise (SE) activities

- 1.1 Recruits and informs SE participants
- 1.2 Prepares SE activities
- 1.3 Carries out SE activities
- 1.4 Coaches and supervises SE participants
- 1.5 Assesses the skills level of SE participants

Core task 2: Organising matches, tournaments or events

- 2.1 Draws up a plan for a match, tournament or event
- 2.2 Prepares a match, tournament or event
- 2.3 Carries out a match, tournament or event

Core task 3: Performing organisation- or profession-related duties

- 3.1 Harmonises tasks
- 3.2 Applies First (Sports) Aid and resuscitation
- 3.3 Performs management and maintenance duties
- 3.4 Performs front and back office work
- 3.5 Maintains contacts with relevant persons and organisations
- 3.6 Participates in staff training and works on professionalisation of the profession
- 3.7 Works on the promotion and assurance of quality care
- 3.8 Performs policy-related duties
- 3.9 Evaluates (SE) tasks

Core task 4: Coordinating and realising SE projects

- 4.1 Draws up a project plan for a SE project
- 4.2 Prepares the SE project
- 4.3 Realises the SE project

Core duty 5: Coordinate the operational management of the sports and exercise organization

- 5.1 Manages personnel

**\* Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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### 3. PROFILE OF SKILLS AND COMPETENCES

- 5.2 Manages accommodation and facilities
- 5.3 Contributes to financial management
- 5.4 Develops and positions the SE programme

### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The Operational sports and exercise manager can work in many different functions, among which head, coordinator or team manager in a commercial SE organization, association manager, policy officer sports and exercise (for example sports promotion officer), policy officer sports federation, (policy) officer sports service agency, accommodation manager or (assistant) manager.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<p><b>Name and status of the body awarding the certificate</b> The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Culture and Science</p>																				
<p><b>Level of the certificate (national or international)</b> Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF level 4 - EQF level 4 - ISCED 3A</p>	<p><b>Grading scale / Pass requirements</b></p> <table border="0"> <tr><td>10</td><td>excellent</td></tr> <tr><td>9</td><td>very good</td></tr> <tr><td>8</td><td>good</td></tr> <tr><td>7</td><td>very satisfactory</td></tr> <tr><td>6</td><td>pass</td></tr> <tr><td>5</td><td>fail</td></tr> <tr><td>4</td><td>unsatisfactory</td></tr> <tr><td>3</td><td>very unsatisfactory</td></tr> <tr><td>2</td><td>poor</td></tr> <tr><td>1</td><td>very poor</td></tr> </table>	10	excellent	9	very good	8	good	7	very satisfactory	6	pass	5	fail	4	unsatisfactory	3	very unsatisfactory	2	poor	1	very poor
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<p><b>Access to next level of education/professions</b> This certificate gives access to higher vocational education (hbo), for example the Teacher's training college for physical education to secondary school pupils or Sports management programmes.  Connections with other senior secondary vocational education programmes are for example the programmes for Teaching assistant, Leisure &amp; hospitality host or Activity leader.</p>	<p><b>International agreements</b> The profession of Sports and exercise coordinator/operational sports and exercise manager is not regulated in the Netherlands. However the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.</p>																				
<p><b>Legal basis</b> Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 95293 The education and training for this qualification is offered as of August 1, 2011.</p>																					

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl).

In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.

In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

<p><b>Average duration of the education/ training leading to the certificate</b></p>	<p><b>4 years (6400 study hours) (depending on previous education)</b></p>
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**Entry requirements**

The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

## 7. ADDITIONAL INFORMATION

Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information in section 3 and 4 is drawn directly from the qualification file, that is composed by the Centre of Expertise. The complete qualification file is available at [www.kwalificaties.s-bb.nl](http://www.kwalificaties.s-bb.nl), only in Dutch.

Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP) for VET: [www.nlgrp.nl](http://www.nlgrp.nl)

SBB has been appointed by the Ministry of Education, Culture and Science as NRP.