



1. TITLE OF THE CERTIFICATE (NL)

Diploma Beroepsonderwijs
Kwalificatie: Werkplaatsmanager Schadeherstel
Kwalificatiedossier: Werkplaatsmanagement Mobiliteitsbranche

In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Certificate Senior Secondary Vocational Education
Qualification: Workshop manager damage repair
Qualification file: Workshop management mobility sector

This translation has no legal status

3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Workshop manager damage repair are:

Core task 1: Supervises the workplace

- 1.1 Plans and divides up the working duties
- 1.2 Supervises and manages workplace colleagues
- 1.3 Is responsible for providing information and the development of workplace colleagues
- 1.4 Monitors and evaluates processes and procedures in the workplace
- 1.5 Makes or assesses suggestions for investments, training or improvements
- 1.6 Carries out (joint) performance and assessment interviews with workplace colleagues
- 1.7 Is (jointly) responsible for recruitment, selection and sacking of workplace colleagues

Core task 2: Carries out working duties for the workplace

- 2.1 Determines the scope and cost of the assignment
- 2.2 Analyses the (client) assignment
- 2.3 Identifies and deals with complaints
- 2.4 Makes up work order

Core task 3: Carries out repair work

- 3.1 Determines repair work method
- 3.2 Determines and monitors work assignment
- 3.3 Prepares working duties
- 3.4 Repairs damage on vehicle
- 3.5 Checks and rounds off repair working duties

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The Workshop manager damage repair works as a supervisor at large or smaller passenger car companies such as dealers, universal or quick stop companies from the mobility branche. He carries out inspection, maintenance, repairs, assembly, and diagnosis work on passenger's cars.

*** Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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5. OFFICIAL BASIS OF THE CERTIFICATE																					
<p>Name and status of the body awarding the certificate The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme.</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Culture and Science</p>																				
<p>Level of the certificate (national or international) Qualification level 4 of the Dutch VET qualification structure Characteristics: non-job related skills such as tactical and strategic capacities. The professional bears his or her own responsibility, which is not only related to practical implementation in terms of monitoring and supervision, but also a more formal, organisational responsibility. The range of tasks also includes drafting new procedures. NLQF level 4 - EQF level 4 - ISCED 3A</p>	<p>Grading scale / Pass requirements</p> <table> <tr><td>10</td><td>excellent</td></tr> <tr><td>9</td><td>very good</td></tr> <tr><td>8</td><td>good</td></tr> <tr><td>7</td><td>very satisfactory</td></tr> <tr><td>6</td><td>pass</td></tr> <tr><td>5</td><td>fail</td></tr> <tr><td>4</td><td>unsatisfactory</td></tr> <tr><td>3</td><td>very unsatisfactory</td></tr> <tr><td>2</td><td>poor</td></tr> <tr><td>1</td><td>very poor</td></tr> </table>	10	excellent	9	very good	8	good	7	very satisfactory	6	pass	5	fail	4	unsatisfactory	3	very unsatisfactory	2	poor	1	very poor
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<p>Access to next level of education/professions It is possible to do a programme for mobility sector business management. Other possible educational programmes can be found in post senior secondary vocational education and/or the higher vocational education. Tangible examples for this are the (technical) business economy and/or management programmes.</p>	<p>International agreements The profession of Workshop manager damage repair is not regulated in the Netherlands. However the education and training for this profession on qualification level 4 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive.</p>																				
<p>Legal basis Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 93386 The education and training for this qualification is offered as of August 1, 2011.</p>																					

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
<p>Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbl). In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week. In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.</p>	
<p>Average duration of the education/ training leading to the certificate</p>	<p>4 years (6400 study hours) (depending on previous education)</p>
<p>Entry requirements The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.</p>	

7. ADDITIONAL INFORMATION
<p>Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information in section 3 and 4 is drawn directly from the qualification file, that is composed by the Centre of Expertise. The complete qualification file is available at www.kwalificaties.s-bb.nl, only in Dutch.</p> <p>Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP) for VET: www.nlnrp.nl</p> <p>SBB has been appointed by the Ministry of Education, Culture and Science as NRP.</p>