



1. TITLE OF THE CERTIFICATE (NL)

Diploma Beroepsonderwijs
Kwalificatie: Coördinator havenoperaties
Kwalificatiedossier: Coördinator havenoperaties

In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Certificate Senior Secondary Vocational Education
Qualification: Coordinator port operations
Qualification file: Coordinator port operations

This translation has no legal status

3. PROFILE OF SKILLS AND COMPETENCES

The most important duties of a Coordinator port operations are:

Core task 1: Carries out activities in connection with the commercial policy of the organisation

- 1.1 Coordinates the loading, unloading and relocation of goods in the port
- 1.2 Supervises the colleagues by the loading, unloading and relocation of goods in the port
- 1.3 Supervises colleagues operating work vehicles
- 1.4 Is responsible for the adequate use of work vehicles and materials
- 1.5 Loads goods in the port
- 1.6 Unloads goods in the port
- 1.7 Relocates goods in the port
- 1.8 Identifies problems and dangerous situations
- 1.9 Inspects and reports damages to the cargo
- 1.10 Completes the loading, unloading and relocation of goods in the port

Core task 2: Coordinates and assists in the securing and releasing of goods in and around the vessel

- 2.1 Coordinates and assists in the securing and releasing of goods in and around the vessel
- 2.2 Supervises the colleagues by the securing and releasing of goods in and around the vessel
- 2.3 Is responsible for the maintenance of hand tools and materials
- 2.4 Secures goods in and around the vessel
- 2.5 Releases goods in and around the vessel
- 2.6 Identifies problems and dangerous situations
- 2.7 Completes the securing and releasing of goods in and around the vessel

Core task 3: Coordinates and assists in carrying out inspections

- 3.1 Coordinates the implementation of inspections in the port
- 3.2 Supervises the colleagues in the implementation of inspections in the port
- 3.3 Inspects incoming and outgoing cargo
- 3.4 Reports data concerning the cargo file
- 3.5 Identifies problems and dangerous situations
- 3.6 Tunes the progress to the departmental planning and the client

Core task 4: Provides support to people and measures taken

*** Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://www.europass.cedefop.europa.eu/>

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3. PROFILE OF SKILLS AND COMPETENCES

- 4.1 Consults with the manager about people and resources
- 4.2 Supervises new colleagues
- 4.3 Organises the input of staff and machines

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The Coordinator port operations works for a company in the harbour that is busy loading, unloading, and storing goods in the port 24 hours a day.

5. OFFICIAL BASIS OF THE CERTIFICATE

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| Name and status of the body awarding the certificate The certificate issued on completion of the programme is signed by the examination board at the school where the pupil attended the programme. | Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Culture and Science |
| Level of the certificate (national or international) Qualification level 3 of the Dutch VET qualification structure Characteristics: implementation of more than just the own block of tasks. The professional is able to account for his or her actions towards colleagues, and monitors and supervises the work of others. The range of tasks also includes drafting work preparation procedures. NLQF level 3 - EQF level 3 - ISCED 3C | Grading scale / Pass requirements 10 excellent 9 very good 8 good 7 very satisfactory 6 pass 5 fail 4 unsatisfactory 3 very unsatisfactory 2 poor 1 very poor |
| Access to next level of education/professions After additional training and/or proven competencies, the Coordinator port operations can rise to higher managerial position such as the position of manager port operations and terminal manager. After this qualification, the coordinator port operations can be promoted to the intermediate vocational education programme for Manager port operations (level 4). | International agreements The profession of Coordinator port operations is not regulated in the Netherlands. However the education and training for this profession on qualification level 3 is regulated under the European directive 2005/36/EC, amended by directive 2013/55/EU. The regulated education and training gives access to regulated professions at the level of a diploma according to article 11 of this directive. |
| Legal basis Act on Vocational Education and Training (WEB), registered number of qualification (crebo): 93120 The education and training for this qualification is offered as of August 1, 2009. | |

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Senior secondary vocational education features two learning pathways: the school-based pathway (bol) and the training on the job pathway (bbi).

In the school-based pathway, the majority of the course consists of theory at school. The extent of the practical component (vocational practice) is between 20% and 60%. In the training on the job pathway, the extent of vocational practice is at least 60% of the course. The participant works four days a week in a training company, and attends school for theory subjects just one day a week.

In principle it is possible to follow both learning pathways, but which pathway is offered will depend on the individual educational institution.

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| Average duration of the education/ training leading to the certificate | 3 year(s) (4800 study hours) (depending on previous education) |
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Entry requirements

The certificate preparatory vocational secondary education (vmbo) advanced vocational programme, combined programme, or theoretical programme, or a comparable level.

7. ADDITIONAL INFORMATION

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Dutch senior secondary VET is based on qualification files, that each contain one or more qualifications. The information in section 3 and 4 is drawn directly from the qualification file, that is composed by the Centre of Expertise. The complete qualification file is available at www.kwalificatiesmbo.nl, only in Dutch.

Additional information, including a description of the Dutch national qualifications system, is available at the Netherlands National Reference Point (NRP) for VET: www.nlntp.nl

SBB has been appointed by the Ministry of Education, Culture and Science as NRP.